



AGENDA – Monday, March 19, 2018

6:00 p.m. Workshop

7:00 p.m. City Council Meeting

Long Beach City Hall
115 Bolstad Avenue West

6:00 WORKSHOP

WS 18-05	Discovery Trail signage & electric bike discussion. – TAB A
WS 18-06	HB 6010 Update / Sales Tax – TAB B

7:00 p.m. CALL TO ORDER; PLEDGE OF ALLEGIANCE; AND ROLL CALL

Call to order	Mayor Phillips, Council Member Linhart, Council Member McGuire,
And roll call	Council Member Murry, Council Member Cline & Council Member Kemmer.

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Preference will be given to those who must travel. **Please limit your comments to three minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Administrator at least one week in advance of a meeting.

CONSENT AGENDA – TAB C

All matters, which are listed within the consent section of the agenda, have been distributed to each member of the Long Beach City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:

- Minutes, March 5, 2018 City Council Meeting
- Payment Approval List for Warrant Registers 57701-57734 & 83073-83154 for \$246,827.89

BUSINESS

- **AB 18-22 Design Review for Pioneer Storage – TAB D**

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS – TAB E

- Correspondence – RCO Acceptance of Recreation and Open Space Plan
- Correspondence – DOE Grant/Loan for Engineering Report
- Correspondence – McKean Customer appreciation
- Correspondence - AWC Welcity Awards
- Police, Water, Sewer & Parks Monthly Reports for February 2018

FUTURE CITY COUNCIL MEETING SCHEDULE

The Regular City Council meetings are held the 1st and 3rd Monday of each month at 7:00 PM and may be preceded by a workshop.
April 2, 2018, April 16, 2018 & May 7, 2018

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact the City Clerk at (360) 642-4421 or advise City Administrator at the meeting.

TAB - A



**CITY COUNCIL
WORKSHOP BILL**

WS 18-05

Meeting Date: March 19, 2018

AGENDA ITEM INFORMATION

SUBJECT: <i>Discovery Trail signage, speed limit and electric bike discussion</i>	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk/Treasurer	
	City Engineer	
	Community Development Director	
	Events Coordinator	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
	Water/Wastewater Supervisor	
COST: N/A		

SUMMARY STATEMENT: The city has had residents and visitors comment on electric bikes on discovery trail. During the budget season, the city set aside money for signage updates and this is a perfect time to discuss solutions.



TC-400 Radar Speed Sign

Portable...Lightweight...Affordable

The TC-400 is a battery powered radar speed sign offering the ultimate in portable traffic calming. Using a modular design and built with the legendary quality standards that Radarsign is known for, the TC-400 is lightweight, easy to install, extremely durable and affordably priced.



TC-400 with 11" LED display

Modular Design: The modular design of the TC-400 and the mounting technology of Radarsign's universal GoBracket make mounting and un-mounting the sign a quick, easy process. One person can easily install or relocate the TC-400 in about a minute.

Durable: Thick aluminum shield over LED display to protect sign components from abuse or vandalism.

Lightweight: Radar speed sign weighs only 20 lbs.

Exceptional visibility: 11" LED display with directional beam technology focus light toward the road; automatically adjusts to ambient light conditions, providing the highest quality viewable display with minimum energy usage. Easily readable up to 400 feet.

Flashing Speed Alert: 2 speeds of flashing LEDs to notify drivers that are exceeding the speed limit.

Faceplate: 24"W x 21"H YOUR SPEED faceplate with 3" high lettering; Available in white, fluorescent yellow/green, or safety orange.

Design Standards: Meets MUTCD design guidelines. 1/4" Makrolon® polycarbonate cover provides maximum UV protection and is abrasion, shatter, and graffiti resistant.

Field exchangeable battery packs: Runs for +/- 2 weeks on two fully charged battery packs. The modular design allows the battery packs to be easily swapped in the field for the extended use of the sign in a location.

Radar: Detects vehicles up to 1200 feet away.

Value: The TC-400 is a portable system that allows a single radar speed sign to be used in multiple locations making it a valuable investment for any community, police department, school, or business. At half the price of a speed trailer, you can get two TC-400 radar speed signs resulting in twice the coverage.

Flexibility: A TC-400 radar speed sign can be used in many places a speed trailer simply will not fit or would be unsafe, and can be securely mounted to any existing pole. Use temporarily for back to school, seasonal tourist activity, special events, holiday shopping - anywhere a short term use is desired.

Bluetooth® Wireless: Allows secure wireless operation of radar speed sign and data collection directly to a Windows laptop from the comfort of a nearby vehicle.

Ideal for: 5-35 mph speed limit roads

Warranty: Two year warranty on parts and labor; One year on battery packs.
Does not cover malicious abuse, theft, or damage due to unauthorized modification.

Optional Features:

Streetsmart Traffic Data Reporting: Records traffic data that can be used to confirm date, time, and severity of speeding problem.

Android App: Allows you to set up your radar speed sign using an Android smartphone or tablet.



Quick Mount GoBracket



Easy Carry Handle
for Ultimate Portability



Install in Minutes



TC-400 Radar Speed Sign Specifications

Power Options/Battery Specifications

- TC-400 (Battery Powered): Dual 12-volt, 18 A/H Ni-MH battery packs; includes battery charger
- Power Consumption: < 2.5 amps (24w) at maximum intensity; Idle mode < 1/2 watt; Circuit Breaker: Multi-circuit, 5 amp fuses
- Field exchangeable battery packs
- Runs for +/- 2 weeks on two fully charged battery packs.
- Modular design allows the battery packs to be easily swapped in the field for the extended use of the sign in a location.

Housing Specifications

Radar Speed Sign Housing

- Dimensions: 16.25"H x 22.75"W x 2.375"D
- Thick aluminum with silver powder coat finish
- NEMA 3R level compliant
- Humidity Maximum: 100%
- Provides maximum protection from the elements and vandalism

Bashplate™ with LED Cones

- Internal thick aluminum shield over LED display to protect sign abuse or vandalism.
- Individual holes for each LED focus and reflect light toward the road, providing the highest quality viewable display with minimum energy usage .

LEDs

- 2 digits, 11" high super bright amber LEDs (life up to 100,000 hours) with directional beam technology
- Easily readable up to 400 feet
- Automatic intensity adjustment to ambient light conditions for maximum visibility
- Provides directed viewing or display to oncoming traffic

Makrolon® Polycarbonate Display Cover

- .25" thick protective cover
- Abrasion, graffiti and shatter resistant
- UV protection

Battery Housing

- 12.5"H x 17"W x 2.75"D
- .1875" thick powder-coated aluminum
- Holds up to two 12 volt, Ni-MH battery packs (field exchangeable)

Stainless Steel Universal GoBracket

- 12.75"H x 4.5"W x 2.9"D
- Universal design allows strapping, banding, pipe clamps, or bolting to almost any size/style of pole.
- GoBracket allows for easy mounting of battery housing and radar speed sign in about a minute.

Weight and Operating Temperatures

Weight

- Radar speed sign: 20 lbs.

Operating Temperatures

- -40°F to +138° F

Warranty

- 2 year warranty on parts and labor; 1 year on battery packs.
- Exceptions: Does not cover malicious abuse, theft, or damage due to unauthorized modification.

Display and Radar Specifications

YOUR SPEED Faceplate

- 24"W x 21"H YOUR SPEED faceplate with 3" high lettering
- Manufactured with highest grade reflectivity backing
- Ideal for 5-35 mph speed limit roads or lower
- Available in white, fluorescent yellow/green, or safety orange

Flashing Speed Alert

- 2 speeds of flashing LEDs to notify drivers that are exceeding the speed limit.

Radar

- Type: K Band, single direction Doppler radar, FCC part 15 compliant; no license required
- Sensor Range: Detects vehicles up to 1200 feet
- Beam Width: 12 degrees, +/- 2 degrees
- Operating Frequency: 24.125 GHz, +/- 50 MHz
- Accuracy: +/- 1.0 mph
- Speed Detection Range: 5 - 127 mph

Standard Programming / Bluetooth® / Android App

- On/Off Timer Options: 4 timers per day, also by day of week Settings allow lower speed limits for school zone times and for late night display shutoff.
- Display On/Off: Allows traffic data collection to continue even when display is off.
- Display Brightness Control: Auto adjusts to light conditions, up to 100 levels.
- Setup Functions: Easy to follow menu – software managed, no mechanical switches to operate.
- Maximum Speed Cutoff: Prevents unwanted high speed displays; up to 99 mph; discourages "racing" of sign. Choice of flashing matrix, or LED display cutoff.
- Date/Time Control: Battery backed real-time clock auto-adjusts for daylight savings time.

Bluetooth® Wireless

- Allows secure wireless operation of radar speed sign and data collection directly to a Windows laptop from the comfort of a nearby vehicle.
- Computer Requirements: Windows 7 or 8 with USB slot or built-in Bluetooth. (Emulation/virtual Windows mode not supported)
- Windows based Radarsign Software included with speed sig purchase
- Optional Android app for use with many Android tablets and smartphones

Radarsign Android App (optional)

- Allows you set up your radar speed signs using an Android smartphone or tablet.

Traffic Reporting

StreetSmart (optional)

- StreetSmart traffic data reporting software to report, organize, and analyze speed and traffic data.
- The information collected by the radar sign is loaded into Excel™ ready .csv files, and can generate 30 charts and graphs.

Mini SD Memory Card

- System Storage Capacity: stores data on up to 5 million vehicles; Retains data for retrieval for 12 months.

TAB - B



**CITY COUNCIL
WORKSHOP BILL
WS 18-06**

Meeting Date: March 19, 2018

AGENDA ITEM INFORMATION

**SUBJECT: SB 6010
Update / Sales tax
update**

Originator:

JP

Mayor

City Council

City Administrator

City Attorney

City Clerk/Treasurer

City Engineer

Community Development Director

Events Coordinator

Fire Chief

Police Chief

Streets/Parks/Drainage Supervisor

Water/Wastewater Supervisor

COST: N/A

SUMMARY STATEMENT: Mayor Phillips has been working on legislation to charge a room night rate in Long Beach to support city activities related to tourism and would like to update the council.

SENATE BILL 6010

State of Washington

65th Legislature

2018 Regular Session

By Senators Takko and Rivers

Prefiled 12/07/17. Read first time 01/08/18. Referred to Committee on Local Government.

1 AN ACT Relating to authorizing certain cities to impose a lodging
2 fee for public safety and public works; and adding a new section to
3 chapter 35.21 RCW.

4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

5 NEW SECTION. **Sec. 1.** A new section is added to chapter 35.21
6 RCW to read as follows:

7 (1) The legislative authority of a city with a population of ten
8 thousand persons or less may impose a fee on the furnishing of
9 lodging to be used exclusively for the purposes of public safety and
10 public works.

11 (2) In no case may the rate under this section be in excess of
12 three dollars per night of stay.

13 (3) A legislative authority must contract, prior to the effective
14 date of an ordinance imposing a lodging fee under this section, for
15 the administration and collection of the fee by the state department
16 of revenue. The department may deduct a percentage amount, as
17 provided by contract, for administration.

18 (4) The definitions in this subsection apply throughout this
19 section unless the context clearly requires otherwise.

20 (a) "Department" means the department of revenue.

1 (b) "Public safety" means law enforcement services, emergency
2 medical services, and fire protection services.

3 (c) "Public works" means new construction, reconstruction, and
4 expansion of roads, streets, and other transportation infrastructure.

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Long Beach Sales Tax Breakdown

Gross Sales in Long Beach Washington	\$ 61,955,851
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Total Sales tax Collected 2017 in Long Beach	\$ 5,142,336
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Total Tax Rate for Long Beach	8.30%
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<u>Tax Breakdown by Jurisdiction or Use</u>	<u>Tax rate per dollar</u>	<u>\$ Collected</u>	<u>% of collected</u>
State of Washington	6.50%	\$ 4,027,130	78.31%
Pacific County	0.15%	\$ 92,934	1.81%
Pacific Transit	0.30%	\$ 185,868	3.61%
Pacific County Mental Health	0.10%	\$ 61,956	1.20%
Pacific County 911	0.10%	\$ 61,956	1.20%
Pacific County Criminal Justice	0.10%	\$ 61,956	1.20%
City	0.85%	\$ 526,625	10.24%
Transportation Benefit District*	0.20%	\$ 123,912	2.41%
			<u>100.00%</u>

(* can only be spent for street improvements)

2017 Long Beach General Fund Breakdown

Long Beach Sales Tax Collected \$ 526,625

General Fund Sales Tax percentage	24.89%
General Fund All Other Revenues	75.11%
	100.00%

Department	2017 Budget	Sales Tax Portion	Other Revenues
Legislative	\$ 39,100	\$ 9,730	\$ 29,370
Judicial	\$ 69,250	\$ 17,234	\$ 52,016
F & A	\$ 156,637	\$ 38,981	\$ 117,656
Legal	\$ 18,000	\$ 4,480	\$ 13,520
Facilities	\$ 11,000	\$ 2,737	\$ 8,263
Police Department	\$ 988,774	\$ 246,068	\$ 742,706
Fire Department	\$ 116,521	\$ 28,998	\$ 87,523
Emergency Management	\$ 12,000	\$ 2,986	\$ 9,014
Beach Patrol	\$ 12,000	\$ 2,986	\$ 9,014
Building Inspection	\$ 47,053	\$ 11,710	\$ 35,343
Planning	\$ 482,287	\$ 120,023	\$ 362,264
Parks	\$ 163,516	\$ 40,693	\$ 122,823
Total	\$ 2,116,138.00	\$ 526,625	\$ 1,589,513

2017 Long Beach General Fund Revenue Breakdown

TAXES	2017 Budget	2017 Estimated	
PROPERTY TAXES (1% Increases)	452,970	452,970	33.1%
PROPERTY TAXES (Refund)	18,556		0.0%
SALES TAX	450,000	526,000	38.4%
BUS. TAXES CABLE TV	20,000	21,870	1.6%
BUS. TAX - TELEPHONE	38,000	41,360	3.0%
BUS. TAX - PUD	115,000	130,947	9.6%
BUS. TAXES - WATER	160,600	160,600	11.7%
BUS. TAX - STORM WATER	12,650	15,500	1.1%
PROPERTY TAXES - Uncollected	-	-	0.0%
REET - Moved to fund 003	-	-	0.0%
GAMBLING TAX	19,000	19,000	1.4%
TOTAL TAXES	1,286,776	1,368,247	100.0%

OTHER GENERAL FUND REVENUES

Licenses & Permits	\$ 103,400	\$ 130,360
Intergovernmental Revenue	\$ 45,200	\$ 47,461
Charges for Services	\$ 9,363	\$ 8,588
Fines and Forfeits	\$ 13,775	\$ 13,775
Miscellaneous Revenues	\$ 58,900	\$ 54,863
Non Revenues	\$ 23,954	\$ 23,954
TOTAL OTHER GENERAL FUNDS	\$ 254,592	\$ 279,001

TOTAL CURRENT EXPENSE REVENUES	\$ 1,541,368	\$1,647,248
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TAB - C

LONG BEACH CITY COUNCIL MEETING

March 5, 2018

7:00 CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Pro Tem McGuire called the meeting to order; asked for the Pledge of Allegiance and roll call.

ROLL CALL

David Glasson, City Administrator, called roll with C. Linhart, C. Murry, C. Kemmer, C. Cline and C. McGuire all present. Mayor Phillips was absent.

PUBLIC COMMENT

Lee Knott commented on the skatepark.

CONSENT AGENDA

Minutes, February 20, 2018 City Council Meeting

Payment Approval List for Warrant Registers 57674-57700 & 83027-83072 for \$199,822.67

C. Linhart made the motion to approve the Consent Agenda. C. Kline seconded the motion; 5 Ayes, motion passed.

BUSINESS

AB 18-18- SUP 2018-03 Don Lee Fireworks

David Glasson, City Administrator, presented the Agenda Bill. Mr. Don Lee dba Fireworks Superstore requests a Special Use Permit to operate a fireworks store for the 4th of July and New Year's holidays. Mr. Lee has done this many times, and has been an excellent short-term vendor. This permit has been approved in the past with the following conditions:

1. Keep and leave the site clean.
2. Your sales area and signage must be placed so as not to interfere with safe vehicle traffic, in particular, the line-of-sight at the corner of 12th Street Southwest and Pacific Highway South. Nothing taller than 42" may be located within 20 feet of the property corner.

This is the first fireworks store request of 2018.

C. Linhart made the motion to conditionally approve SUP 2018-03 with the conditions identified by staff. C. Kline seconded the motion; 5 Ayes, motion passed.

AB 18-19- Personnel Policy update

David Glasson, City Administrator, presented the Agenda Bill. The Council has held two workshops to discuss the Personnel Policies and staff have made the appropriate amendments. This update not only satisfies the Washington State Initiative 1433 – requiring paid sick leave for all employees but it also gave the Mayor and Council a chance to review the policy in its entirety.

C. Linhart made the motion to approve Resolution 2018-01 adopting the updated version of the City of Long Beach Personnel Policy. C. Kline seconded the motion; 4 Ayes, 1 Nay, motion passed.

AB 18-20- Surplus Equipment bid results

David Glasson, City Administrator, presented the Agenda Bill. The city received bids for the following equipment, with high bidders highlighted in Yellow.

Bidder	1990 Rosco Roller	2008 Ford F150	2004 Ford Crown Victoria	Husqvarna Cut-off Saw	Stone Plate Compactor
Matt Miller			\$400.00		
Ed Hillard	\$477.00			\$40.00	
Active Enterprises	\$350.00	\$1,850.00		\$45.00	\$51.00
Robert Hill	\$451.00	\$3,151.00	\$400.00	\$50.00	\$75.00
Minimum Bid	\$300.00	\$1,500.00	\$400.00	\$30.00	\$50.00

*Winning Bid in Yellow ** Tie in Orange

C. Linhart made the motion to approve the sales of surplus equipment to the highest bidders. C. Kemmer seconded the motion; 5 Ayes, motion passed.

AB 18-21- Biosolids Forest Application Site Soil Sampling Plan Amendment

David Glasson, City Administrator, presented the Agenda Bill. The Department of Ecology made a site visit on January 16th and concluded that the proposed biosolids application site will require a forest management plan prior to DOE approval. The agreement covers additional expenses related to the site & DOE final approval.

C. Linhart made the motion to authorize the Mayor to sign the amended agreement with Gray & Osborne. C. Cline seconded the motion; 5 Ayes, motion passed.

DEPARTMENT HEAD ORAL REPORTS

CORRESPONDENCE AND WRITTEN REPORTS

- Sales & Lodging Tax report for February 2018
- Elected Officials Form F1 Reminder – by April 15th.

ADJOURNMENT

The Mayor adjourned the meeting at 7:24 p.m.

Mayor

ATTEST:

City Clerk



Warrant Register

Check Periods: 2018 March First

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF LONG BEACH, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Council Member	Council Member	Council Member	Clerk/Treasurer
57701	Bell, Helen S	3/5/2018	\$313.76
57702	Binion, Jacob	3/5/2018	\$1,850.32
57703	Booi, Kristopher A	3/5/2018	\$1,854.23
57704	Cline, Kevin M	3/5/2018	\$266.95
57705	Cox, Mallory E	3/5/2018	\$147.66
57706	Gilbertson, Bradley K	3/5/2018	\$1,492.69
57707	Goulter, John R.	3/5/2018	\$2,296.93
57708	Huff, Timothy M.	3/5/2018	\$1,605.10
57709	Kaino, Kris	3/5/2018	\$1,015.75
57710	Kemmer, Hollie L	3/5/2018	\$266.95
57711	Kemmer, Larry L	3/5/2018	\$1,504.08
57712	Linhart, Steven P	3/5/2018	\$266.95
57713	Luehse, Paul J	3/5/2018	\$1,871.82
57714	McGuire, Tina M	3/5/2018	\$266.95
57715	Miller, Matt W	3/5/2018	\$1,282.06
57716	Mortenson, Tim	3/5/2018	\$2,273.76
57717	Murry, Del R	3/5/2018	\$266.95
57718	Padgett, Timothy J	3/7/2018	\$1,559.90
57719	Quitner, Jonathan H	3/5/2018	\$971.13
57720	Williams, David L	3/5/2018	\$339.78
57721	Wood, Matthew T	3/5/2018	\$1,651.61
57722	Wright, Flint R	3/5/2018	\$2,709.46
57723	Zuern, Donald D.	3/5/2018	\$2,224.88
57724	Association of WA Cities	2/20/2018	\$26,551.84
57725	AFLAC	3/5/2018	\$426.65
57726	Association of WA Cities	3/5/2018	\$28,835.80
57727	City of Long Beach - Fica	3/5/2018	\$12,826.52
57728	City of Long Beach - FWH	3/5/2018	\$8,097.30
57729	Council Gift Fund	3/5/2018	\$60.00

57730	Dept of Labor & Industries	3/5/2018	\$1,564.25
57731	Dept of Retirement Systems	3/5/2018	\$14,570.66
57732	Dept of Retirement Systems Def Comp	3/5/2018	\$2,160.00
57733	Massmutual Retirement Services	3/5/2018	\$575.00
57734	Teamsters Local #58	3/5/2018	\$164.50
83073	Blow Your Top - Judy Davis	2/27/2018	\$54.05
83074	Rip Tide Threads	2/27/2018	\$357.49
83075	Wilbur-Ellis Company LLC	2/27/2018	\$2,618.55
83076	Wright, Flint	3/7/2018	\$49.00
83077	Ostgaard, Loretta	3/8/2018	\$275.81
83078	Caldwell, Tye	3/9/2018	\$26.16
83079	Williams, David	3/13/2018	\$101.25
83080	Jewell, Kyle	3/13/2018	\$11.25
83081	Nagy, Branden	3/13/2018	\$22.50
83082	Persell, Whitney	3/13/2018	\$50.00
83083	Verizon Wireless	3/13/2018	\$594.83
83084	Department of Licensing - Firearms Section	3/13/2018	\$36.00
83085	Pacific County Auditor	3/13/2018	\$34.00
83086	A-1 Redi Mix	3/15/2018	\$31.51
83087	Active Enterprises, Inc.	3/15/2018	\$493.71
83088	Airgas USA LLC	3/15/2018	\$38.19
83089	All Safe Mini Storage	3/15/2018	\$190.00
83090	ALS Group USA, Corp.	3/15/2018	\$928.00
83091	Alisco-American Linen Div.	3/15/2018	\$138.72
83092	Applied Concepts, Inc.	3/15/2018	\$1,713.93
83093	Arts Auto Parts Inc.	3/15/2018	\$253.16
83094	Association of Washington Cities	3/15/2018	\$245.00
83095	Backflow Management Inc	3/15/2018	\$2,400.00
83096	Bailey's Saw Shop	3/15/2018	\$1,330.68
83097	Beacon Athletics	3/15/2018	\$1,704.00
83098	Bonney, Matt	3/15/2018	\$44.44
83099	Brighter Side Marketing	3/15/2018	\$375.00
83100	BSK Associates	3/15/2018	\$215.00
83101	Cartomation, Inc	3/15/2018	\$1,000.00
83102	CASCADE MACHINERY & ELECTRIC	3/15/2018	\$1,559.56
83103	Ced - Consolidated	3/15/2018	\$375.76
83104	Charter Communications	3/15/2018	\$284.92
83105	CHINOOK SALES & RENTALS	3/15/2018	\$1,286.39
83106	Clatsop Power Equipment	3/15/2018	\$3,000.28
83107	Coastal Eye Care Llc	3/15/2018	\$302.00
83108	D.B & R Inc.	3/15/2018	\$100.00
83109	Department of Licensing	3/15/2018	\$17.50
83110	Dept of Ecology	3/15/2018	\$8,440.19
83111	Englund Marine Supply	3/15/2018	\$71.28
83112	Eradipest LLC	3/15/2018	\$702.66
83113	Evergreen Septic Inc	3/15/2018	\$188.00

Number	Name	Print Date	Clearing Date	Amount
83114	Gilbert, Sidney	3/15/2018		\$200.00
83115	Glasson, David	3/15/2018		\$49.05
83116	Global Environmental Products	3/15/2018		\$127.50
83117	H. D. FOWLER	3/15/2018		\$17,325.56
83118	Hach Company	3/15/2018		\$1,400.29
83119	Iron Mountain	3/15/2018		\$118.85
83120	K & L Supply, Inc.	3/15/2018		\$560.58
83121	Kulbel, Jim	3/15/2018		\$1,296.00
83122	Lay's Technologies	3/15/2018		\$251.20
83123	Long Beach Commercial Security	3/15/2018		\$194.58
83124	MANSFIELD ALARM CO, INC	3/15/2018		\$63.00
83125	Municipal Emergency Services Depository Account	3/15/2018		\$314.97
83126	Nagy, Branden	3/15/2018		\$343.73
83127	Neofunds	3/15/2018		\$1,000.00
83128	Ornan & Son Builders	3/15/2018		\$1,867.13
83129	Otak	3/15/2018		\$948.50
83130	Pacific Art & Office Supply	3/15/2018		\$42.74
83131	Pacific County Sheriffs	3/15/2018		\$435.00
83132	Peninsula Cove LLC	3/15/2018		\$125.00
83133	Peninsula Sanitation	3/15/2018		\$955.56
83134	Peninsula Visitors Bureau	3/15/2018		\$39,695.60
83135	Penoyar, Joel	3/15/2018		\$4,320.00
83136	Penoyar, William	3/15/2018		\$1,000.00
83137	Radio Shack	3/15/2018		\$151.04
83138	Ramsey, John	3/15/2018		\$4.51
83139	Rip Tide Threads	3/15/2018		\$1,723.27
83140	SDS Municipal Consulting LLC	3/15/2018		\$1,800.00
83141	Sid's Iga	3/15/2018		\$34.97
83142	Snap-ON Tools	3/15/2018		\$1,065.86
83143	Solutions Yes	3/15/2018		\$218.98
83144	South District Court	3/15/2018		\$244.93
83145	STAPLES ADVANTAGE	3/15/2018		\$1,509.06
83146	Tardiff, Donald W	3/15/2018		\$261.53
83147	U.S. Cellular	3/15/2018		\$87.36
83148	Visa	3/15/2018		\$6,578.78
83149	Vision Municipal Solutions	3/15/2018		\$82.50
83150	Wadsworth Electric	3/15/2018		\$674.54
83151	Washington State Parks	3/15/2018		\$45.00
83152	Willcox & Flegel Oil Co.	3/15/2018		\$1,922.81
83153	World Kite Museum	3/15/2018		\$1,625.00
83154	Zep Manufacturing CO	3/15/2018		\$369.95
Total				\$246,827.89
Grand Total				\$246,827.89

TAB - D



**CITY COUNCIL
AGENDA BILL
AB 18-22**

Meeting Date: March 19, 2018

AGENDA ITEM INFORMATION		
SUBJECT: <i>Design Review – Pioneer Heated Storage</i>	Originator:	
	Mayor	
	City Council	
	City Administrator	DG
	City Attorney	
	City Clerk	
	City Engineer	
	Community Development Director	
	Finance Director	
	Fire Chief	
	Police Chief	
	Streets/Parks/Drainage Supervisor	
COST: N/A	Water/Wastewater Supervisor	
	Other:	

SUMMARY STATEMENT: *The Planning Commission reviewed this and approved it with the attached conditions, but allowed building C without a façade. This would allow it to building C to more closely match the existing Pepsi warehouse.*

RECOMMENDED ACTION: *Approve the design review as recommended by the Planning Commission.*

City of Long Beach

Department of Community Development

STAFF REPORT

TO: Long Beach City Council
Planning Commission

CASE No.: DR 2018-08
Self-storage Warehouses (3) in the C2 Zone

APPLICANT: Timothy Martin for Long Beach Self Storage LLC

SITE ADDRESS: 109 Pioneer Rd E, APN 10110932261

AUTHORITY: Design Review by City Council Pursuant to
Section 12-10-5(C), Long Beach City Code

DATE: February 22, 2018

BACKGROUND

The applicant requests approval of DR 2018-08, which proposes construction of three (3) self-storage warehouses to be located on the south side of Pioneer Road East, approximately 325 feet east of Pacific Avenue North.

The subject property is located in the C2 – Commercial Retail Warehouse District, where design review is required. The applicant proposes 1) approximately 4,012 square foot (SqFt) warehouse structure 2) approximately 5,500 SqFt warehouse structure, and 3) approximately 7,160 SqFt future warehouse structure on a lot approximately 96,000 SqFt owned by Long Beach Self-Storage LLC. The project includes a fence, pervious ground cover, and landscaping elements.

In the area of the subject site, development is mostly commercial, except directly to the east where residential currently exists. Structures in the vicinity include a fuel station and convenience store and a Tavern to the west (zoned C1), an RV Park/Manufactured Home Park to the south (zoned C1), a single family residence and a former restaurant to the north (zoned RC), and residential single-family dwellings to the east (zoned R1). According to the Pacific County Assessor, nearby structures range in condition from fair to average to good. The proposed property is the only property in the area of a C2 zoning classification, is currently compliant with City Code in use and appearance, and proposal is to extend the existing use and maintain a similar appearance. This property as zoned and used has also received prior approval for under the same zoning code. See DR 2008-03 and DR 2007-04.

PROCEDURAL INFORMATION

Authorizing Ordinances: Long Beach City Code Title 12, Zoning Regulations, and Section 12-10-5. More specifically as follows:

Item C: City Council Review: New commercial construction in excess of six thousand (6,000) square feet of floor area per 12-10-5(B)(3)(a) where review by Planning Commission is restricted to floor area of up to six thousand (6,000) square feet.

The applicant requests construction of multiple commercial structures totaling 16,672 SqFt. One of the buildings is in excess of 6,000, and therefore design review and final action are done by the City Council with recommendations from the Planning Commission and City Administrator.

ANALYSIS

Below are relevant sections of the Long Beach City Code. Breaks in sequencing occur where sections of the code that are not relevant to this proposal have been omitted.

Permitted Uses

Section 12-7B-2(A) sets forth permitted principal uses for the C2 zone, which include Storage facilities, warehouse, and wholesale establishments. (Ord. 849, 8-17-2009).

The project as proposed conforms to code.

Standards

Section 12-5D-4 sets forth standards in the C2 zone district:

A1. Lot Size: Lot area shall be a minimum of five thousand (5,000) square feet. Construction on lots platted prior to the effective date hereof, with less than five thousand (5,000) square feet, may be permitted as approved by the city council upon the recommendation of the planning commission.

The proposal is to be on a lot that will become a total of 96,000 SqFt in size after the approval of a boundary line adjustment that has already been submitted. The project as proposed conforms to code.

A2. Lot Coverage: No maximum.

The project as proposed conforms to code.

A3. Setback Requirements: Ten feet (10') minimum to property lines abutting residential zones. All other property lines, no minimum.

The project proposes the following:

- *Building B is setback 10ft from residential properties to east and south*
- *Building C is setback 17ft from residential properties to east.*
- *All other adjacent properties are commercial with a zero (0ft) foot setback.*

The project as proposed conforms to code.

B. Building Height: The maximum height of a structure shall be thirty five feet (35').

The applicant proposes building A to be approximately 19' high from grade at its highest point; building C to be 17Ft 9in from grade to the highest point. The project as proposed conforms to code.

D. Parking: Parking: As provided for in chapter 12 of this title. Chapter 12 of the zoning code defines on-site parking requirements for the C2 zone as follows:

There are no requirements for on- or off-street parking lots for the proposed use, however there are loading berth requirements. See below.

Section 12-12-3A: Required Berths: For each use for which a building is to be erected or structurally altered to the extent of increasing the floor area to equal the minimum floor area required to provide loading space, and that will require the receipt or distribution of materials or merchandise by truck or similar vehicle, there shall be provided off street loading space...

Table listed under 12-12-3A(1) requires building between 3,500 and 6,500 SqFt each have at least one (1) loading berth. Building A is proposed to use its west side for access which a 25ft lane is provided giving a loading area of 12 ft wide by 30 ft long available while leaving a single lane to exist. Buildings B and C both will have in excess of 40 ft in width and a minimum of 110ft in length per building to accommodate the one berth required for building C and the two berths required for building C.

This plan conforms to code.

E. Design Review: All new construction, additions, and exterior alterations shall be subject to design review.

The applicant has made a complete submittal for design review in accordance with City Code. The project as proposed conforms to code.

F. Landscaping: As provided for in chapter 13 of the zoning code. Chapter 13 of the zoning code defines landscaping requirements for the R2R zone as follows:

12-13-1(C): Required Landscaping in all Districts, Landscape Materials: Required landscaping shall be predominantly native or plant materials suited to the coastal setting. Consideration should be given to the appearance of the landscaping in all seasons. Landscaping plans shall be designed to conserve and make efficient use of water. Plant sizes shall be used that will best ensure their survival, and to provide coverage within two (2) years. Deciduous trees shall have a minimum trunk diameter of two inches (2") at time of planting. Evergreen trees shall be a minimum of six feet (6') tall at time of planting. Ground cover shall be used to fill in between larger plants; mulch such as river rock or bark may be used only if approved as part of the overall landscaping plan and shall be limited. Land disturbed by development activities shall be revegetated at least to its pre-development condition.

12-13-7: L1 Light Industrial and C2 Commercial Retail Warehouse Districts: New development or additions and alterations that have a value of fifty percent (50%) of the existing structure in the L1 or C2 zones shall provide five (5) square feet of landscaping for each one foot (1') of street frontage along all property lines abutting public rights of way, excluding alleys, ingress and egress points. All required landscaping shall be located within twenty feet (20') of the property line abutting the street. The intent of the landscaping requirement is to screen the view of the use from the street.

As designed, the project proposes the addition of 940 SqFt of landscaping to the Existing 1330 SqFt of existing landscaping. The total landscaping will be 2270 SqFt divided by 400 ft of frontage is 5.675 SqFt of landscaping per 1 ft of frontage within 20ft of the Right of Way on Pioneer Rd. The landscape materials 6ft Evergreen trees, ground shrubs, and evergreen type ground cover. The landscaping does not include the evergreen vegetative screen against the abutting residential properties. This proposal conforms to code.

12-13-11: Required Maintenance: All required landscape areas shall be properly maintained and kept in good condition at all times in order to present a neat, lively and orderly appearance. Where necessary, irrigation shall be installed to insure the landscaping will be healthy and viable. No certificate of occupancy shall be issued unless and until landscaping is installed as required by the landscaping plan

The project as proposed would require no or minimal irrigation. The project as proposed conforms to code.

Common Criteria for Approval

Section 12-10-7 set out the common design criteria for all districts in general and specific terms. Following are the relevant sections of the municipal code; a break in the sequencing occurs where sections that are not relevant to this proposal have been omitted.

1. Siding: Natural wood siding such as board and batten, clapboard, shiplap and wood shingles is encouraged, depending on the zone district in which the property is located. Metal, stone, and brick siding may be allowed as accent materials in zones where it is not prohibited. However, it is the intent of this title to use metal and masonry as an accent in combination with other siding materials and not to use either as the exclusive siding material, as structures constructed exclusively with metal or masonry do not meet the intent of the early seashore or contemporary seashore architectural theme required in certain zones.

The project proposes building A to be painted concrete shingle and give the appearance of wood to match the existing storage building. This material conforms to code. Buildings B and C are proposed to have metal siding, color to match the existing storage building and style to be similar to the Pepsi warehouse that exists on the same lot.

***Amendment:** Per email and phone conversation, the applicant has amended the siding type of all buildings to be shingles and mimic the existing Pioneer Heated Storage building in color. This change bring the project into conformance to code. This will be the only notation in the staff report, all other remarks will reflect the most recent proposal.*

2. Roofing Materials: Metal roofing is allowed.

Metal roof covering is proposed. This conforms to code.

3. Windows: Wood sash windows are preferred. Vinyl or clad windows are acceptable with an exterior wooden trim. Operable wooden storm shutters are also acceptable.

The project as proposed will provide no windows on the building. Windows are not stated as a requirement, therefore the project as proposed conforms to code.

4. Doors: Wood or simulated wood doors are preferred.

The project as proposes metal skinned man doors and metal roll-up storage doors. These are not explicitly forbidden and are appropriate to the nature of the use, therefore the project as proposed conforms to code.

5. Fences: Decorative wooden fences are preferred. Fences located between a house and an adjacent roadway may not exceed 42” in height; all other fences may be a maximum of 72”.

As proposed, there is no new fencing to be erected. The project as proposed conforms to code.

6. Colors: Colors shall conform to the architectural style and intended use of the building. Bright, gaudy colors are discouraged.

The project as proposed are to match existing storage building approved in 2008 under this code. The project as proposed conforms to code.

7. Fenestration Pattern: The arrangement of windows on a building facade should be used to avoid the creation of large, blank wall spaces, especially on street facades.

The use of the property is not conducive to using windows; no windows are proposed on the project. Landscaping with trees is proposed on the street faces of each building to alleviate the blank appearance as well as a decorative belly band to break up the siding. The current plans conform to the spirit of the code.

8. Roof Form and Pitch: This criterion involves the shape, form and pitch of the roof, and the placement of dormers, eaves, and gables. A variety of forms, within the prescribed limitations of the roof pitch requirements of the zone in which the building is located, are encouraged.

Each roof has a pitch of 1:12; building A will exhibit 3 false fronts on the parapet at a 9:12 pitch to match the existing storage building. Buildings B and C will have a 2ft parapet running flat for the length of the building. This style of warehouse is appropriate for the use of the structure. See 12-10A-1(B)(1) later in report.

9. Expression of Detailing: The use of architectural detailing such as gingerbread, trim work and ornate fixtures is encouraged when incorporated with appropriate architectural styles.

As proposed, the buildings are commercial warehouses by design. In incorporation of shingle siding and trim work on building A gives the building life that would otherwise not exist. Buildings B and C incorporate a color scheme that will match the existing structures, but no false gables as their street frontage will total 40ft between the two buildings and behind an existing warehouse. The styling and detailing are greater than what is common for warehouse/storage facilities. This is conforming to code.

10. Scale and Proportion: The size and shape of a structure or group of structures should be consistent with the scale of surrounding properties.

The proposed buildings are consistent in size and orientation with the existing structures on the lot. The project as proposed conforms to code.

11. Orientation: Nonresidential buildings shall be oriented toward the street, unless an arcade or courtyard is used to address the public realm and present variety in architectural styling.

As proposed, all 3 buildings will be oriented to the loop driveway/loading lanes consistent with their use. The public realm is addressed with landscaped entrance/exit. The project as proposed conforms to code.

12. Landscaping: The type, placement, and arrangement of landscape and landscape features is an essential element in the integration of a project with its surrounding area. Landscaping with plant materials suited to the coastal setting is required where indicated, and shall be provided in all projects. The use of rock, gravel, bark and other non-plant materials as ground cover should be limited.

See above.

Specific Design Criteria for the C2 Zone

Section 12-10A-3 sets out the intent of and specific design criteria for the R2R zoning district. Following are the relevant sections of the municipal code; a break in the sequencing occurs where sections that are not relevant to this proposal have been omitted.

A. Intent: The intent of the R2R zone is preserve, enhance, and contribute to an existing architectural design currently present in the older homes. The predominant architectural styles permitted are Beach Cottage, Victorian Beach House, and Craftsman. A-frame, ranch, Tudor, log homes, Romanesque, Mediterranean Villa, exotic, Spanish, and contemporary are prohibited architectural styles.

The project as proposed the core elements of the Early Seashore architectural theme in its use of shingle siding, painted trim, and traditional Long Beach building materials. The project as proposed conforms to code.

B1. Roofs: A 5:12 minimum roof pitch is required. Materials shall be wood shingle, composition or metal. Shallower roof pitches on projecting features such as bays and porches may be permitted where the form of the elements is complementary to the overall form and character of the building.

The proposed is a 1:12 roof consistent to the warehouse use and style. Building A will have a false front with 3 high pitched gables. The project as proposed conforms to code if permitted by governing body.

B2. Wood Siding: Wood siding is required. Cedar shingles or cedar board and batten siding, or a combination thereof, is required for not less than eighty percent (80%) of the exposed exterior. Not more than eight inch (8") shingle exposure is permitted, or cedar shake with a maximum reveal of fourteen inches (14"). Lap, clapboard, tongue and groove, or masonry, including stone, brick or split faced block, are permitted on not more than twenty percent (20%) of the exposed exterior. Cement board siding that is similar in appearance to permitted siding materials shall be allowed. Other construction methods, including sheet siding without battens, are prohibited.

As proposed, all buildings will be principally clad in shingle siding. This proposal conforms to code.

B4. Color: Natural, painted or stained finishes are permitted. Muted natural or neutral colors are required in shoreline areas.

The project as proposed will have painted finishes of red and off-white to simulate the existing storage building. The project as proposed conforms to code.

B6. Roof Ridge: One vertical change in elevation of a minimum of three feet (3') shall occur in every fifty foot (50') run of roof.

The project proposes runs of greater than 50ft of uninterrupted roof line on each building. The project as proposed does not conform to code.

B11. Landscaping:

a. Landscaping shall be used where necessary to mitigate the height, bulk, or scale of buildings.

c. Any building not built to the street line shall provide landscaping between the building and the street. Hardscape areas such as patios may be a part of the landscaping, provided planters are included in the design and the space is designed as an outdoor amenity.

The proposed will incorporate landscaping to satisfy these requirements. See above. The project as proposed conforms to code.

B12. Building Width: The minimum width of any principal building shall be not less than fourteen feet (14').

The width of this structure is proposed to be 40'. The project as proposed conforms to code.

B13. Orientation: The front door of any residential building shall face the street. The primary entrance of a commercial building shall be clearly visible from the street.

The 3 buildings proposed will be managed from the existing storage building and its office that is clearly visible from the street. This conforms to code.

FACILITIES AND INFRASTRUCTURE

Water: The property is served by City water.

Sewer: The property is served by City sewer.

Access: The property is accessed directly from Pioneer Rd.

STAFF RECOMMENDATION

Staff recommends approval with modifications per 12-10-5(C), known as CONDITIONAL APPROVAL, based on the design as submitted and subject to the following findings and modifications, some of which may alter the design to make it conform to City Code:

Findings:

1. The proposal complies with the Comprehensive Plan and other adopted City policies;
2. The proposal meets most of the requirements of the Title 12, Zoning Ordinance, of the City of Long Beach Municipal Code;

3. The proposal as conditionally approved satisfies the criteria and purposes of Title 12, Chapter 10 – Design Review Criteria;
4. The proposal as conditionally approved will be consistent with the Design Guidelines for the City of Long Beach.

Conditions:

1. The roof line shall be interrupted every 50ft, measured from each peak, or less with false fronts to match existing storage building.
2. The 1:12 pitch will be allowed so long as condition #1 is abided.
3. Minimum of 80% of the siding on each building shall be wood or give the appearance of wood siding, preferably to match the existing structures and colored accordingly.
4. Vertical decorative trim shall be placed every 25ft on walls more than 50ft in length and painted to contrast the body color to alleviate the look of a long blank wall.
5. The applicant shall ensure that stormwater will be appropriately mitigated with existing stormwater system; if it should be inadequate the applicant will be responsible for any required upgrades to make adequate.
6. A certificate of occupancy shall not be granted until the structure has passed final inspection **and all drainage is in place and all landscaping is installed.**
7. Should landscaping fail, it shall be replaced with haste. Failure to maintain required landscaped areas shall be pursued as a zoning violation subject to citation and fines.

Attachments: Location map
Location map with zoning layers
Photos: neighboring properties
TaxSifter information
Application & Design plans attachment

☐

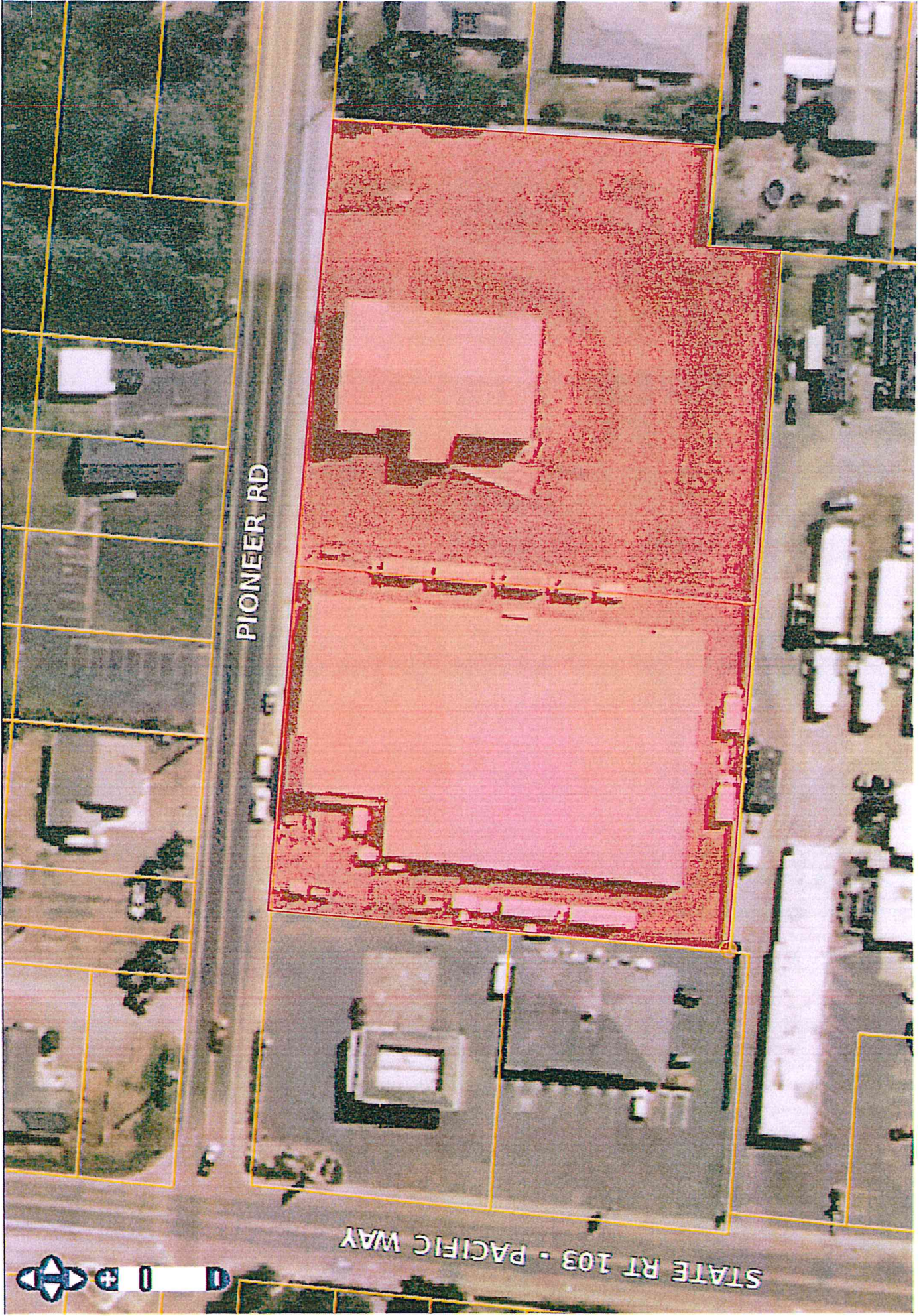
Search Tools

Sketch Tools

Advanced Tools

SimpleTaxlotSearch

Search Meters



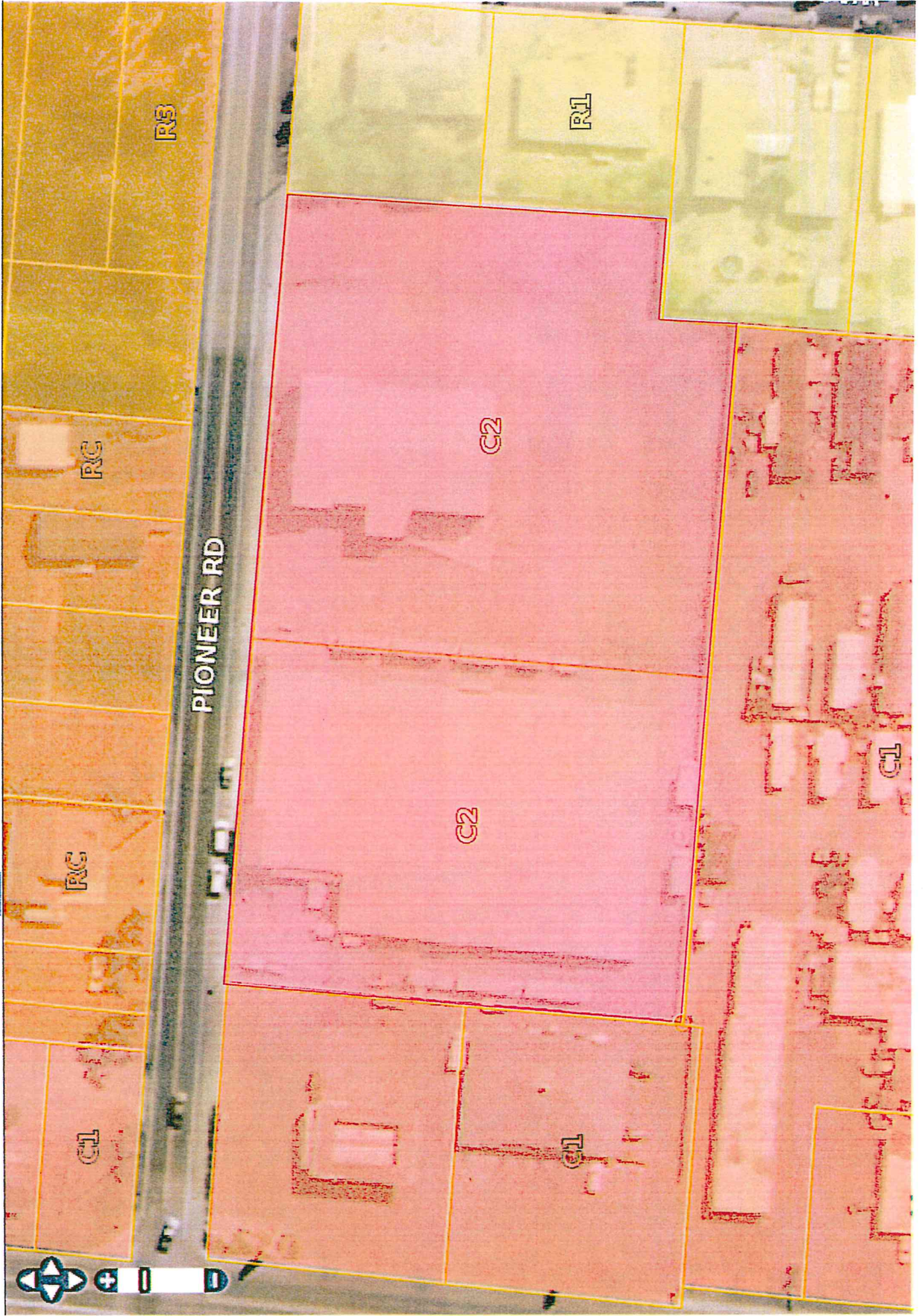
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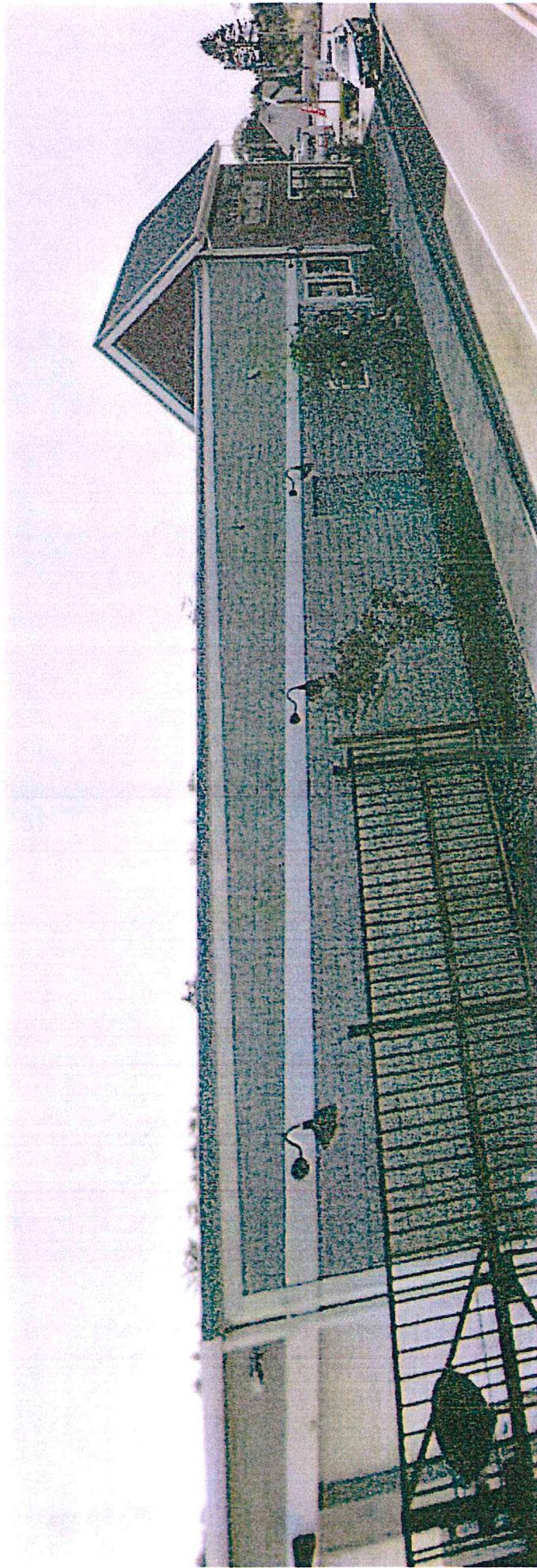
Sketch Tools

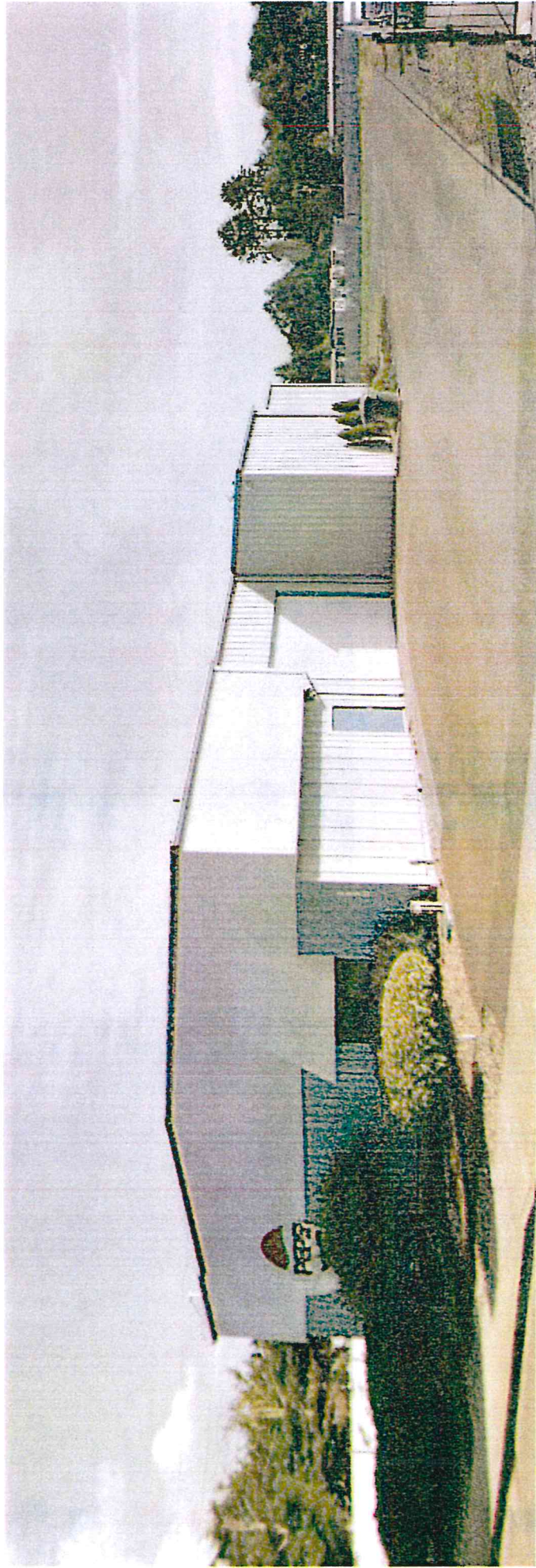
Advanced Tools

SimpleTaxlotSearch

Search Meters











Parcel

Parcel ID:	10110932261	Owner Name:	LONG BEACH SELF STORAGE LLC
ACR Code:	69 - Services - Misc	Address:	
State:	109 PIONEER RD E	Address:	50 SCHOUWEILER TRACTS ROAD E
Parcel Count:	101109 261 LB	City, State:	ELMA WA
Street:		Zip:	98541
Description:	101109 261 LB; PARCEL 1		
Remarks:	NEW FOR '2008 TAXES/OUT OF TAX 229 101109-10110932229 PER SURVEY BK-20 PG-34.....THIS IS PARCEL 1 OF SAID SURVEY.....TAX 229 IS CANCELLED		

2015 Market Value	2015 Taxable Value	2015 Subsequent Market Value
Land: \$100,000	Land: \$100,000	District: 34 -
Improvements: \$770,200	Improvements: \$770,200	Current Use/DFL: No
Permanent Crop: \$0	Permanent Crop: \$0	
Total: \$870,200	Total: \$870,200	Total Acres: 0.99000

Ownership

Owner's Name	Percentage
LONG BEACH SELF STORAGE LLC	100 %

Sales History

SALE DATE	Parcel Count	Parcel ID	Acres	Buyer	Seller	Price
05/13/08	3111919	1	77588	MARTIN, TIMOTHY G & JACQUELINE M	LONG BEACH SELF STORAGE LLC	\$0
04/25/07	3102244	1	75570	MARTIN, WILLIS G & JOAN A	MARTIN, TIMOTHY G & JACQUELINE M	\$150,000

Building Permits

Permit No	Date	Description	Amount
LB-080602	4/1/2008	SELF STORAGE	\$1,197,617.00

Historical Valuation Info

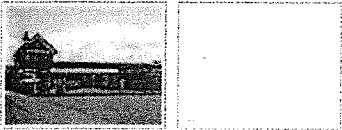
Year	Parcel Count	Land	Impr.	PermCrop	Value	Total	Subsequent	Total
2018	LONG BEACH SELF STORAGE LLC	\$100,000	\$770,200		\$0	\$870,200	\$0	\$870,200
2017	LONG BEACH SELF STORAGE LLC	\$100,000	\$770,200		\$0	\$870,200	\$0	\$870,200
2016	LONG BEACH SELF STORAGE LLC	\$100,000	\$770,200		\$0	\$870,200	\$0	\$870,200
2015	LONG BEACH SELF STORAGE LLC	\$100,000	\$770,200		\$0	\$870,200	\$0	\$870,200
2014	LONG BEACH SELF STORAGE LLC	\$100,000	\$770,200		\$0	\$870,200	\$0	\$870,200

Parcel Comments

Date	Comment
03/19/07	NEW FOR '2008 TAXES/OUT OF TAX 229 101109-10110932229 PER SURVEY BK-20 PG-34.....THIS IS PARCEL 1 OF SAID SURVEY.....TAX 229 IS CANCELLED

Property Images

Click on an image to enlarge it.





APPLICATION FOR DESIGN REVIEW

Return to Long Beach City Hall, 115 Bolstad Avenue West, PO Box 310, Long Beach, WA 98631

APPLICANT INFORMATION

Name Timothy Martin
Mailing Address 1018 N. Broadway
Aberdeen, WA 98520

Telephone 360-470-3478
Fax _____
E-mail tim.martin@pacificharbor.us

PROPERTY OWNER INFORMATION (if different)

Name Long Beach Self Storage LLC
Mailing Address 50 Schouweiler Tracts Road East
Aberdeen, WA 98541

Telephone 360-470-3478
Fax _____
E-mail tim.martin@pacificharbor.us

PROJECT INFORMATION

Site Address 109 Pioneer Road E Zoning C2
Cross Street(s) Between Pacific and Washington

PROJECT TYPE (Check one in each column)

- | | |
|--|--|
| <input type="checkbox"/> Single Family Residential | <input type="checkbox"/> New Construction |
| <input type="checkbox"/> Multi-Family Residential | <input type="checkbox"/> Addition |
| <input checked="" type="checkbox"/> Commercial | <input type="checkbox"/> Alteration |
| <input type="checkbox"/> Fence/Accessory Structure | <input type="checkbox"/> Amendment to prior approval |

PROJECT DESCRIPTION Self storage addition, including a 4,012sf and 5,500sf building, with a future 7,160 building.

CHECKLIST

Provide 1) a completed application; 2) a site plan, 3) a landscape plan, 4) drawings showing each elevation. Drawings must be to scale and on standard-sized sheets. If larger than 11" x 17", 8 sets of drawings must be submitted. The following information must be shown on the plans and also described here. Where possible, provide samples of materials and colors

SITE PLAN: drawn at 1" = 10' or 20'; include a north arrow

(combined Lots 1 and 2)

Lot Coverage (total %, all buildings and impervious surfaces) 63.5%
Setbacks: Front 0' Rear 0' Side(s) 10' (at Res zone)

ELEVATION DRAWINGS: drawn at 1/8" or 1/4" = 1'

Building Height 15'4"
Type of Roof Covering Metal
Type of Windows None
Type of Fences Chainlink (existing)

Roof Pitch 1:12
Type of Siding Bldg A conc shingle; B&C metal
Type of Doors metal roll-up; hollow core ext.

Proposed Color(s) and Finish Bldg A conc shingle siding; Bldg B&C metal colors sim to existing
Proposed Trim Color(s) light, similar to existing storage; roll-up doors to match

LANDSCAPE PLAN: may be included on the site plan Landscape planting shown on Cover Sht/Site Plan

Location and Type of Groundcover Evergreen buffer adj to Res parcels (E side); also Pioneer frontage
Location, Type and Quantity of Shrubs and Trees 5-6' ev trees; 2-3g shrubs; 1g. ev groundcover

APPLICANT SIGNATURE Timothy Martin

DATE _____

OWNER SIGNATURE Long Beach Self Storage LLC

DATE _____

Office Use Only

Received by [Signature]
Date 4/14/18

Project No. _____



APPLICATION FOR DESIGN REVIEW: INSTRUCTIONS TO APPLICANTS

Do You Need Design Review? Design review is required for your project if your zoning is any one of the following: R1R, R2R, R3R, OT, OTW, RC, AC, C1, C2, S1, S2, S3, S3R, S3M, P, PR, or S4.

Preparing Your Application. You may request a "pre-application" meeting, where you can discuss your design concept with staff before spending time and money to prepare a full application. A complete application will include the required City of Long Beach application form and drawings. The Design Review application should be filled out as completely and accurately as possible. If an item is not applicable, mark "n/a" on the form. Signatures of both the applicant and all property owners are required. If the applicant and owner are the same person, write "same" in one of the spaces. ***An incomplete submittal may delay consideration of your application.*** Required drawings include:

- **Site Plan**, showing property boundaries, all existing and proposed buildings, structures, and site features such as fences, driveways, etc., drawn at 1"=10' or 1"=20', fully dimensioned, including a north arrow
- **Building Elevations** of the front, rear and sides of the proposed building, showing architectural features including siding, windows, doors, roofs, foundations, trim, etc., drawn at 1/8"=1' or 1/4"=1', with roof pitch and height dimensioned on the drawing
- **Landscape Plan**, showing the type and location of ground cover and the type, location and quantity of shrubs and trees, drawn at the same scale as the site plan; provided all required information is clear, the landscape plan may be included on the site plan.
- **Floor plans** showing the general location and configuration of all proposed uses may be required for Commercial, Multi-Family and Multi-Use projects when necessary to determine compliance with the requirements of the Zoning code. Material and color samples should be submitted if possible; samples will be required for applications seeking approval of alternative materials.

Deliver applications to:

City of Long Beach, 115 Bolstad West

Or mail to:

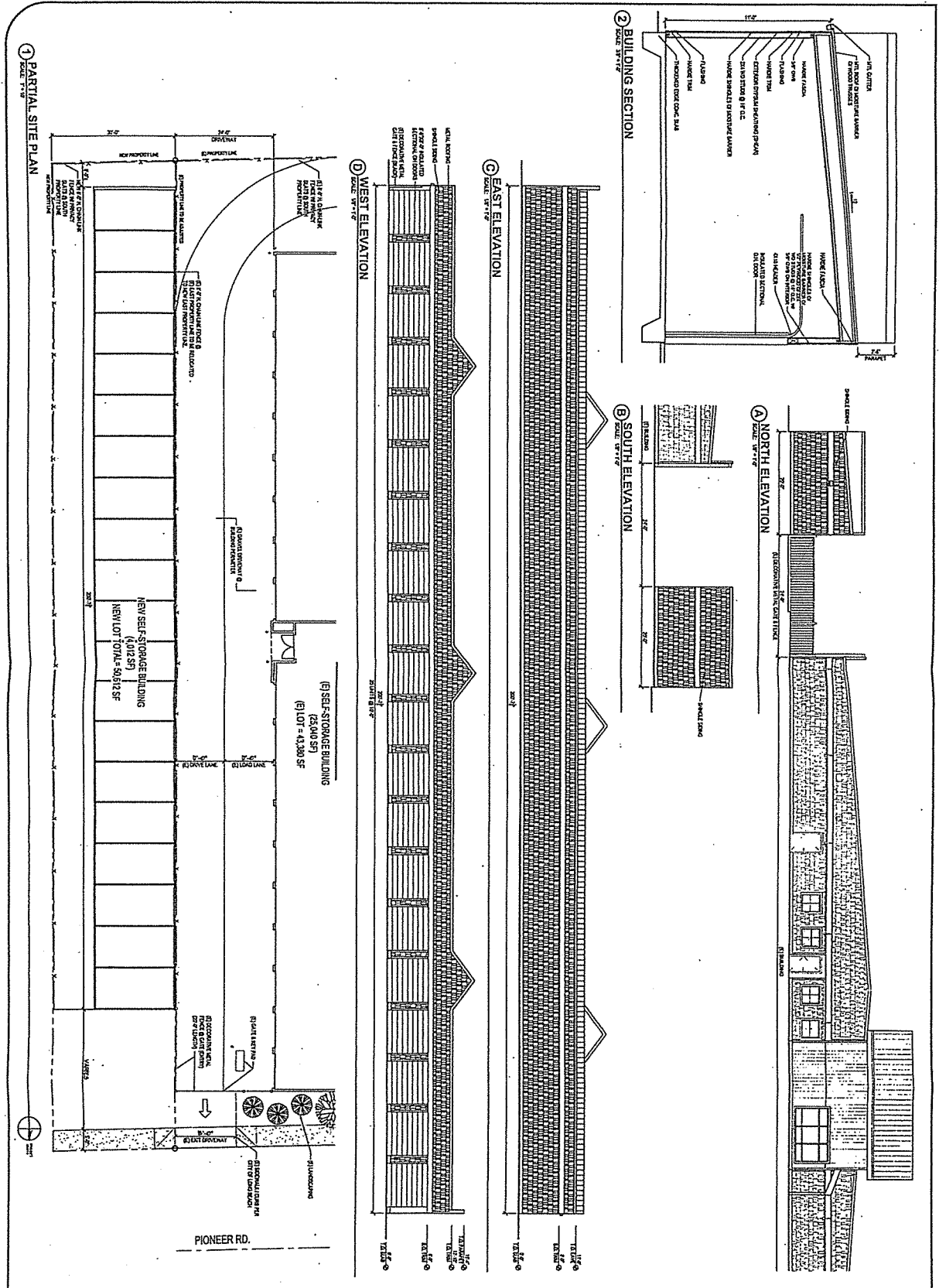
P.O. Box 310, Long Beach, WA, 98631

Copies of the City's Zoning ordinance and the Design Review Guidebook may be reviewed at City Hall, 115 Bolstad West, or on the City's web site, www.longbeachwa.gov. Paper copies may also be purchased at City Hall.

How is Your Application Processed? Design review is a "no fee" process. Depending on the type and size of project, an application may be approved administratively by the Planning Director, or by the Planning Commission or City Council. When an application is submitted, City staff reviews it for completeness and for compliance with relevant requirements of the City Code. Once an application is deemed complete, it is either be processed by the Planning Director (administrative review) or placed on the Planning Commission agenda. The Planning Commission may approve, approve with conditions, continue, or deny the application. If the application is to be considered by City Council, the Commission will make a recommendation on the project, which will then be placed on the next available City Council agenda. The Planning Commission meets on the second Tuesday of the month; ***applications must be filed at least 2 weeks before the meeting date in order to be considered.***

Appeals. All decisions are provided to the applicant in writing. The decision may be appealed within fourteen (14) calendar days of the date of final decision. Design review decisions made by the Planning Director or the Planning Commission may be appealed to the City Council. Decisions made by the Council may be appealed to the Pacific County Superior Court.

If you have questions about this application or the review process, or if you need assistance, contact the Community Development Department at 360/642-4421 or at planner@longbeachwa.gov.



A1.1

DESIGN DEVELOPMENT
PROJECT NO.
1751720
DATE:
12/7/2017
SHEET:
SITE &
ELEVATIONS

NOT FOR
CONSTRUCTION
REVISIONS:

Long Beach Self Storage
CLIENT NAME OR INFORMATION
109 Pioneer Road East | Long Beach, WA | 98500

Anderson Architecture

120 State Ave., 208 Olympia, WA 98501
360.791.8823
Scott.Anderson@andersonarch.com

TAB - E

Natural Resources Building
P.O. Box 40917
Olympia, WA 98504-0917

1111 Washington St. S.E.
Olympia, WA 98501



(360) 902-3000
TTY: (360) 902-1996
Fax: (360) 902-3026

E-mail: Info@rco.wa.gov
Web site: www.rco.wa.gov

STATE OF WASHINGTON
RECREATION AND CONSERVATION OFFICE

March 8, 2018

Ariel Smith
City of Long Beach
PO Box 310
Long Beach, WA 98631

Hello Ariel:

The Recreation and Conservation Office (RCO) has reviewed the reviewed the 2018 City of Long Beach Recreation and Open Space Plan and finds that it meets the planning requirements as specified in Manual #2, Planning Policies and other related manuals. We are, therefore, pleased to inform you that your organization is eligible to participate in all Recreation and Conservation Funding Board grant programs as listed on the enclosed report.

It should be noted that to retain grant eligibility in future years, it is essential we be notified of any major amendments to the plan as they occur. Your plan may be used in the evaluation of projects submitted for grants. An incorrect or incomplete plan may impact your project's evaluation.

If we can be of further assistance relative to your planning process, please feel free to contact me at (360) 902-0207 or scott.robinson@rco.wa.gov.

Sincerely,

A handwritten signature in blue ink that reads "Scott Robinson".

Scott T. Robinson
Deputy Director

Enclosures



2018 Plan Eligibility Status
City of Long Beach

2018 Planning Deadlines for Grant Eligibility

Program	Comp Plan Final Due Date
Boating Facilities Program	March 01, 2018
Land and Water Conservation Fund Program	March 01, 2018
Nonhighway and Off-Road Vehicles Program	March 01, 2018
Washington Wildlife and Recreation Program	March 01, 2018

Plan Name: 2018 City of Long Beach Rec & Open Space Plan

Adoption Date: February 20, 2018

Plan Restriction:

Expiration Date: February 20, 2024

Primary Contact: Ariel Smith, City of Long Beach

Waiver Date:

Secondary Contact:

Eligible Programs: Boating Facilities - Local
Land and Water Conservation
NOVA Nonhighway Road
NOVA Nonmotorized
NOVA Off-Road Vehicle
WWRP - Local Parks
WWRP - Trails
WWRP - Water Access

Ineligible Programs: Boating Facilities - State
LWCF Legacy Program
RRG Local Parks
RRG Trails
RRG Water Access
WWRP - Critical Habitat
WWRP - Natural Areas
WWRP - Riparian Protection
WWRP - State Lands Development
WWRP - State Lands Restoration
WWRP - State Parks
WWRP - Urban Wildlife



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

PO Box 47600 • Olympia, WA 98504-7600 • 360-407-6000
711 for Washington Relay Service • Persons with a speech disability can call 877-833-6341

February 23, 2018

David Glasson, Administrator
City of Long Beach
P O Box 310
Long Beach, Washington 98225

**Re: Long Beach Regional Biosolids Treatment and Disposal Engineering Report,
WQC-2018-LongBe-00128
*State Fiscal Year 2018 Final Water Quality Funding Offer List and Intended Use Plan***

Thank you for your time and effort in applying to the Washington State Department of Ecology (Ecology) for funding for your water quality project in the State Fiscal Year 2018 (SFY18) Funding Cycle.

Ecology published the SFY18 *Final Water Quality Funding Offer List and Intended Use Plan* (Final List) on February 23, 2018. The Final List describes the projects and funding for the SFY18 Funding Cycle from the Centennial Clean Water Program (Centennial), the Clean Water Act Section 319 Nonpoint Source Fund (Section 319), the Stormwater Financial Assistance Program (SFAP), and the Washington State Water Pollution Control Revolving Fund (CWSRF). The Final List is available at <https://fortress.wa.gov/ecy/publications/SummaryPages/1810008.html>.

Ecology received 169 applications requesting nearly \$325 million in funding during the SFY18 Funding Cycle. To ensure that funds were directed to the highest priority projects, Ecology water quality specialists evaluated and scored all eligible project proposals. Scores were compiled, and a statewide priority list was developed. Projects offered funding are based upon the priority list, the type of project, and the funding source. A record of scores and evaluator comments are available through Ecology's Administration of Grants and Loans (EAGL) system. After rating and ranking all eligible proposed projects, Ecology offered approximately \$180 million to 163 projects. Detailed information on all proposals received and offered funding can be found in Appendix 1 in the Final List.

I am pleased to inform you that your project is being offered funding of up to \$50,000 including:

- A \$25,000 Loan from CWSRF for a term of 5 years at a 0.7% percent interest rate.
- A \$25,000 Forgivable Principal loan from CWSRF that will not be required to be repaid.
- A \$0 grant from SFAP.
- A \$0 grant from Centennial.
- A \$0 grant from Section 319.

If your project is offered CWSRF funding, this letter also serves as Ecology's official Binding Commitment to provide funding from the CWSRF. Issuing a Binding Commitment meets Ecology's requirement under its 2008 Operating Agreement with the U.S. Environmental Protection Agency.

The final funding amount awarded for your project will be based on negotiations between you and Ecology regarding the project scope of work, budget, technical considerations, reasonableness of cost, and eligibility determinations.

Based on your application, project type, and fund source, various conditions of funding will apply; these will be addressed during the agreement negotiation process. For information on conditions that may apply, please see Ecology's SFY18 Funding Guidelines at <https://fortress.wa.gov/ecy/publications/SummaryPages/1610024.html> and the footnotes assigned to your project in Appendix 1 in the Final List.

Ecology is committed to negotiating and signing a funding agreement by September 30, 2018. To meet this timeline and ensure timely use of limited state and federal funds, it is essential that negotiations and funding agreement development begin as soon as possible.

Ecology assigned the following Grant and Loan Project Management Team for your project:

Dave Dougherty	Southwest Region	Project Manager	360-407-6278
Jeanna Ridner	Headquarters Office, Lacey	Financial Manager	360-407-6533

Ecology's Project Manager will contact you soon to schedule a negotiation date. If you are not contacted by March 31, 2018, please contact the Project Manager directly.

Ecology appreciates your commitment to improving Washington's water quality and looks forward to working with you to complete this high priority project.

If you have any questions or concerns, please contact Jeff Nejedly at (360) 407-6572 or by email at jeffrey.nejedly@ecy.wa.gov.

Sincerely,



Heather R. Bartlett
Water Quality Program Manager

cc: Ariel Smith, Director of Community Development, City of Long Beach
Dave Dougherty, Ecology
Jeanna Ridner, Ecology

Raymond and Catherine McKean
912 36th Ln (PO Box 248)
Seaview, WA 98644

March 8, 2018

City Of Long Beach
PO Box 310
Long Beach, WA 98631

Attn: City Council

Re: Thank you

Dear Council Members:

Recently we contacted The City of Long Beach regarding a water valve in need of repair located at K Place near our residence in Seaview. Supervisor Don Zuern responded to our request for help in person within 15 minutes of our call. He assured us that this repair would be completed by the end of that week and the goal was met! He made sure that his team laid a road patch around the newly raised water valve as well.

We commend Don Zuern and thank him for his help and true professionalism. He treated us with respect and made us feel that our request was important. He is a personable individual and truly cares about the residents of our area and making sure requests are handled immediately and repairs made correctly.

Thank you Don for helping us residents. Don Zuern is truly an asset to the City of Long Beach.

Sincerely,

A handwritten signature in cursive script that reads "Raymond and Catherine McKean". The signature is written in dark ink and is positioned above the printed names.

Raymond and Catherine McKean

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Published on Jan 01, 2018

WellCity Awards

Contact: [Julie McDowell](#)

WellCity Awards

The AWC Employee Benefit Trust's annual WellCity Awards recognize members that meet nine best practice standards for employee health promotion. Members of the AWC Employee Benefit Trust are eligible to apply for the award. This includes cities, towns, and non-city entities.



WellCity rewards: Trust premium discount

AWC Trust members that earned the 2018 WellCity Award receive a 2% premium discount on all medical premiums. The discount will be applied to 2019 premiums for active employees, spouses and dependents.

Are you a member of the Employee Benefit Trust? [Login](#) to find out more about the WellCity premium discount.

2018 WellCity recipients

Congratulations to the 115 dedicated Trust-insured cities earned the 2018 WellCity Award. Their commitment to employee health at city hall has earned them a 2% premium discount on their 2019 medical premiums.

Aberdeen	DuPont	Marysville	Shelton
Airway Heights	Duvall	Mason County	Shoreline
Algona	East Wenatchee	Emergency	Skagit Transit
Anacortes	Eatonville	Communications	Snohomish
Arlington	Edmonds	Medical Lake	South Sound 911
Auburn	Enumclaw	Mercer Island	Spokane Valley
Bainbridge Island	Ferndale	Mill Creek	Stanwood
Battle Ground	Fife	Milton	Steilacoom
Bellingham	Fircrest	Montesano	Sultan
Benton-Franklin	Friday Harbor	Moses Lake	Sumner
Council of	Gig Harbor	Mukilteo	Tacoma-Pierce
Governments	Goldendale	Mukilteo Water &	County Health
Bonney Lake	Hoquiam	Wastewater District	Department
Bothell	Kelso	Newcastle	Thurston 9-1-1
Bremerton	Kenmore	NE King Co Reg	Communications
Buckley	Kennewick	Public Safety Comm	Toledo
Burien	Kitsap Regional	Agency	Toppenish
Burlington	Library	Normandy Park	Tumwater
Camas	Kitsap Transit	North Bend	Union Gap
Cascade Water	Lacey	Northwest Clean Air	University Place
Alliance	Lake Forest Park	Agency	Valley View Sewer
Chehalis	Lake Stevens	Oak Harbor	District
Chelan	Lakewood	Okanogan	Walla Walla
Cheney	Liberty Lake	Olympia	Washington Cities
Clyde Hill	Long Beach	Olympic Region	Insurance Authority
Colville	Alliance	Pacific	West Richland
Concrete	Lynden	Pierce County	Whatcom
Coulee Dam	Lynnwood	Library System	Transportation
Covington	Maple Valley	Port Angeles	Authority
Davenport		Port Orchard	Wilbur
Des Moines		Port Townsend	Woodinville
		Pullman	Woodinville Water
		Sammamish	District
		Sedro-Woolley	Yacolt

WellCity video

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

03-01-18

Page 1 of 2

To: Mayor Phillips and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for February 2018

During the month of February the Long Beach Police Department handled the following cases and calls:

Long Beach

412 Total Incidents
Aid Call Assists: 3
Alarms: 6
Animal Complaints: 2
Assaults: 3
Assists: 62
(Includes 12 Law Enforcement Agency Assists Outside City Boundaries)
Burglaries: 1
Disturbance: 17
Drug Inv.: 2
Fire Call Assists: 3
Follow Up: 107
Found/Lost Property: 8
Harassment: 9
Malicious Mischief: 6
MIP – Alcohol: 0
MIP – Tobacco: 0
Missing Persons: 0
Prowler: 3
Runaway: 1
Security Checks: 59
Suspicious: 20
Thefts: 12
Traffic Accidents: 4
Traffic Complaints: 6
Traffic Tickets: 5
Traffic Warnings: 41
Trespass: 9
Warrant Contacts: 9
Welfare Checks: 14

Ilwaco (Includes 19 Calls At Port)

247 Total Incidents
Aid Call Assists: 1
Alarms: 1
Animal Complaints: 5
Assaults: 1
Assists: 18
Burglaries: 1
Disturbance: 16
Drug Inv.: 1
Fire Call Assists: 0
Follow Up: 98
Found/Lost Property: 1
Harassment: 7
Malicious Mischief: 0
MIP – Alcohol: 0
MIP – Tobacco: 0
Missing Persons: 1
Prowler: 0
Runaway: 2
Security Checks: 37
Suspicious: 4
Thefts: 1
Traffic Accidents: 3
Traffic Complaints: 2
Traffic Tickets: 2
Traffic Warnings: 17
Trespass: 8
Warrant Contacts: 12
Welfare Checks: 8

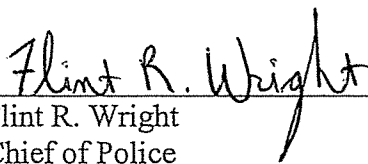
Officer Don Tardiff attended training January 30th – February 2nd in San Diego, California. The training was the “San Diego Conference on Child and Family Maltreatment”. The conference dealt with issues relating to child abuse and was paid for entirely from a grant obtained by Pacific County Crises Support Network.

On February 5th and 6th Officer Mike Parker attended training. The training course was the “Advanced Roadside Impaired Driving Enforcement” course. This training is intended to assist officers to become more proficient in detecting, apprehending, testing and prosecuting impaired drivers.

On the 14th I attended training. The training dealt with the use of the Draeger Breathalyzer machine and the standardized field sobriety tests. This is refresher training required every three years to investigate DUI stops.

On the 23rd Officer Mike Parker attended training. The course title was “Combat First Aid”. This is a course for patrol officers to administer lifesaving treatment to themselves, a fellow officer or a citizen who has sustained a life threatening injury. This course especially deals with being able to deal with these types of injuries where aid might be delayed due to the scene not being safe.

I assisted Castle Rock Police Department on February 24th by sitting in on an oral board for a new hire.



Flint R. Wright
Chief of Police

City of Long Beach Activities Report

February 2018

Water Dept.

Call Outs - 1 (Leak Shut Off)

Meetings - 4 All Staff Review / HD Fowler (Remote Meter Project) / Staff (2) / Crew Evaluations.

Safety Meetings - 2 (Asbestos Awareness Refresher 4hrs & Confined Space Refresher 4hrs.)

Plant Management - Paperwork / Ordered Safety Gear / Time Cards / Monthly DOH Report / Monthly DMR's. / Monthly Report / Bills / Log Book / Called Locates / Repair Notices / Small Equipment Lists / Checking Applications / Interviews / Crew Evaluations.

Customer Service - 6

Locates - 20

Emergency Locates – 2 (Woody's Septic 9th st. s. / PUD 49th st.)

Re-reads - 9

Install New Meters - 0

Meter Reinstall - 1

New Service Investigations – 1

Valve Investigation - 4

New Service Prep – 0

Valve Can Raising - 4

Meter Removal – 1

Meter Repairs - 2

Hydrant Maint. - 1 (New Ballards 6th st. n.)

Shut Off's - 6

Emergency Shut Offs - 1

Turn On's - 2

Res. Checking - 2

Res. Maint. – 0

Leak Repairs - 1 (49th st.)

Leak Investigations - 1

Equipment Cleanup -

System Samples - Weekly entire system.

Samples to Lab - 2

Training -

All Crew	Asbestos Awareness Refresher 4hrs & Confined Space Refresher 4hrs.
Don Z & Mike K	Asbestos Supervisor Refresher 8hrs.

Other Activities —

Digging Outfalls.

Reading Meters. (Seaview)

Raising Valve Cans.

Water System Repairs Mapping.

Town Cleanup.

Shop Cleanup.

Small Equipment Inventory.

Small Parts Inventory.

Pioneer Road Cut / Dig Prep.

Digging Ditches. (South Washington)

PUD Water.

Cleaning Utility Trucks.

2017 Crew Evaluations / Interviews.

Review Applications / Interviews.

Confined Space Equipment Inspections.

City of Long Beach Activities Report

February 2018

Wastewater Dept.

Call Outs - 0

Meetings - 2 (Staff / Taft Plumbing (Pioneer Project) / D.O.E. New Sludge Site GPS Test Pits.)

Safety Meetings - 1 (Asbestos Awareness Refresher 4hrs & Confined Space Refresher 4hrs.)

Plant Management - Monthly DMR's / Paperwork Review / Emails / Ordering Supplies / Office Organization / WP Lab Accreditation Study / Staff Evaluations.

Samples – Daily Tests / Twice Weekly Testing (BODs , TSSs , and Fecals.)

Customer Service - 0

Locates - 3 Emergency Locates – 1 (Woody's Septic 9th st. s)

Hauling Sludge - 10 loads.

Lift Station Checking - Daily Action. (inspection / cleaning transducers)

Lift Station Wash down - 1 Plant Wash Down - 2

Samples to Lab - 2 (regular , Soil)

Pump / Blower Maint. – 2

Sink Hole Investigation - 1

Main Repairs - 2 (Pioneer Market & 11th st. south)

Equipment Cleanup - 2

Headworks Debris Removal – 1 Decanting Digester – 2 (Approx. 15,000 Gal.)

Training - Matt W Still in WWTP training on weekends.

Don Z & Mike K Asbestos Supervisor Refresher 8hrs.

All Crew Asbestos Awareness Refresher 4hrs & Confined Space Refresher 4hrs.

Other Activities –

Sewer Manhole Replacement (Pioneer Market)

Sewer Main Repairs 11th st. south. (Bank Of The Pacific)

Soil Samples New Sludge Site.

GPS Locations New Sample Site.

Grit Pump Replacement at WWTP.

Annual C-More Wastewater Collection System Tving & Cleaning.

Installing New Module 17th st. n. Lift Station.

New Sludge Site Test Monitoring Sites Installed.

Sludge Site Inspection.

Parks - Streets - Storm Water Feb Monthly Report

Monthly

Safety Meetings

Bi-Monthly

Staff Meetings

Mondays

Street Sweeping

Backpack Blowing of sidewalks and brick parks

Boardwalk and dune trail Maintenance

Thursdays

Mowing the mini parks and ballfields

Daily

Restroom maintenance

Garbage maintenance

Festivals / Events /set up and tear down

Softball and baseball

Training

Kitzman and Zuern attended a 8hr asbestos supervisor class

Utility crew attended a 3hr confined space class and a 3hr asbestos workers class

- 1 .Pressure washing the sidewalks planters and brick walkways
2. Prunning the downtown street trees
3. Installed a hot water heater and repaired the toilet at the depot
4. Sign inventory and maintenance
5. Repairing Sid Synder restrooms

6. Boardwalk lights and maintenance
7. Fixed 3 street lights
8. Cold patched
9. Installed new sign post and removed bike rack at 3rd SW due to traffic accident
10. Cleaned maintenance shop
11. Installed new post for the entry way to the discovery trail 17th SW
12. Graveled shoulder and cold patched 18th NW
- 13 Graveled 7th St SE
- !4. Pressure washed the Sid Synder restroom getting ready to paint the Inside.
15. Put up the flags and banners on Blvd.
- 16 .Employee evaluations.